

The Office of Graduate and Professional Studies'
Graduate Student Research and Presentation (RAP) Travel Award
provides graduate and professional students with educational and professional development opportunities through reimbursing up to \$750 for travel expenses associated with academic conferences and research projects in the United States and abroad.

The next application deadline is
August 1st
for travel occurring
September 1st thru November 30th.

Please visit tx.ag/RAPTravelAward for more information & to access the **online application portal**.

Please email ogaps-travel-award@tamu.edu if you have any questions.

Sincerely,
OGAPS Travel Award Review Committee

Tips for Submitting a Successful Travel Award Application

- 1) **START EARLY!** Applications take time to complete and digital signatures are required from Committee Chairs **AND** Department Heads (you need to leave time for them to approve your application BEFORE THE DEADLINE).
- 2) **PREVIEW THE APPLICATION AND INSTRUCTIONS ON OUR WEBPAGE!** Many applications get rejected simply because not all required components are completed or they are not completed with enough detail. Please use the Instruction PDF and read the *Frequently Asked Questions* section for additional information. Visit tx.ag/RAPTravelAward.
 - a. **KNOW WHO YOUR APPROVERS ARE!** Your Committee Chair and Department Head must approve your application BEFORE your application is considered complete and submitted.
 - b. **SIGN UP FOR G.R.A.D AGGIES!** Applicants must attend AND complete a reflection for at least one G.R.A.D. Aggies professional development event prior to submitting their application. This is a great opportunity to find a professional development session that will help prepare you for your

travel (e.g. how to network, how to give a poster presentation) or other academic and career goals.

- c. **APPLY EVEN IF YOU HAVEN'T BEEN ACCEPTED TO PRESENT YET!** If you're applying to present at a conference but you haven't received your acceptance yet, you must still apply for the travel award and receive *contingent approval*. Once you have been accepted to the conference, you can notify us to change your status from *contingent approval* to *approved*! If you do not apply by the deadline, we will not be able to fund your request.
- 3) **EMAIL OGAPS-TRAVEL-AWARD@TAMU.EDU YOUR QUESTIONS!** Don't guess. If you can't find the answer to your question on our webpage, in the instruction PDF or in the *Frequently Asked Questions* section, please email us. We are happy to help!